



Cleveland County NORTH CAROLINA

APPLICATION FOR A TRANSITIONAL PERMIT For A Food Handling Establishment

***Zoning approval may be required prior to submitting this application.

**Plan Review requires \$250 for new construction, major renovations or additions to the existing establishment ONLY
No Charge for actual transitional permits to operate.**

Name of Establishment: _____

Establishment Address: _____

Directions to property: _____

Telephone Number: _____

Owner/Corporate Name: _____

Manager/Person-in-Charge: _____

Mailing Address: _____

Email Address: _____

Telephone #: _____

Owner of Building: _____

Mailing Address: _____

Telephone #: _____

Type of Facility: ___ Restaurant with seating, Number of Seats _____, square footage _____

___ Food Stand, specify square footage _____ (No more than 8 seats. Ref. Session Law 2015-104)

___ Meat Market _____ School Lunchroom

___ Educational Food Service _____ Elderly Nutrition Site, Prepared on Site

Will the establishment be removing any of the existing equipment? ___ Y ___ N

Will the establishment be adding new equipment? ___ Y ___ N

If yes, then provide spec sheets for all new equipment to be installed.

Will the establishment maintain the same menu as the previous owner? ___ Y ___ N

Provide a copy of the existing or proposed menu with this application.

Will the establishment be conducting any new construction, major renovations or additions? ___ Y ___ N

If yes, then plan review may be required.

Proposed Opening Date: ___/___/_____

A pre-opening inspection of the establishment with equipment will be necessary to determine compliance with the local and state laws governing food service establishments. You will be responsible for obtaining approval from appropriate zoning and building inspection departments. Their numbers are included below to assist you.

ZONING / BUILDING INSPECTION

Shelby 704-484-6805
Kings Mountain 704-734-4599
Cleveland County 980-484-4975/4997

FIRE MARSHALLS

704-484-6816
704-734-0555
704-481-4841

If your business will be in any jurisdiction other than those listed above, please check with your city manager and/or town hall for permitting assistance.

APPLICATIONS CAN BE SUBMITTED IN PERSON OR BY MAIL TO:

Cleveland County Permits Office
1333 Fallston Road
Shelby, NC 28150

Date Application Submitted: ___/___/___

Applicant's Signature: _____